



## **Student Policies Updated Post COVID-19**

**As of 01/07/22**

### **Arrival/ Pickup Procedures**

Upon arrival at Sprouts Preschool, the parent/guardian dropping the child off must complete the Health screening questions on their child's Brightwheel at check-in. Our lil' Sprouts hands will be sanitized by a Staff Member before entering their classrooms. Parents will not be allowed to enter the facility for drop off. Our lil' Sprouts will be escorted to their designated class by a Sprouts Staff Member to begin their day. We ask that you maintain social distancing while waiting to check your child in.

**Pick-up: Parents will be allowed to enter building for pick up at the door of their child's classroom.**

### **Illness Exclusions**

*Children will not be admitted into care if they have any of the following symptoms:*

- Cough
- Shortness of breath or difficulty breathing
- Chills
- Muscle Pain
- Headache
- Sore throat
- Loss of taste or smell
- Diarrhea
- Feeling feverish or a measured temperature greater than or equal to 100.0 degrees

When children are ill, they must not return to the facility until they are symptom free without medication for 24 hours (exclusion with a COVID positive: please see COVID 19 guidelines below)

### **Pandemic Tuition**

Should Sprouts need to close for Pandemic reasons, full tuition will be due for the first two weeks of closure. If the center is closed longer than two weeks, 50% of tuition will be due. Parents may give a 30-day notice to withdraw from the program if they feel it is in the best interest of their family. 50% of the tuition will be due during the 30-day notice period. A full registration (\$50) will be required to re-enroll in the program after the pandemic.

If a closure extends beyond four weeks Sprouts leadership will contact teachers and parents to discuss a plan going forward.



## **If a Staff or Student Tests Positive for COVID-19**

**In the case of a student or staff that tests positive the entire classroom will be considered a “close contact” and will need to monitor for the next 10 days and seek medical advice if any of the above symptoms develop. A message will be sent to the families to let them know they are considered a close contact.**

**Staff members and students who tested positive will be required to quarantine for 10 days from the onset of any symptoms and may return when they are fever free for 2 days, symptoms have improved.**

## **Disclosure Statement for Families**

**I understand that outside of care, in order to control my child’s exposure in the community, I will comply with any and all state, county or local stay-at-home orders.**

**If I become aware of any person with whom my child or I have had contact exhibits any of the symptoms listed above and they have tested positive with COVID-19, I understand that it is my responsibility to keep my child home from Sprouts for the given incubation period in order to protect and prevent the spread of the virus.**

## **Hygiene Stations**

**Everyone is required upon arrival to use hand sanitizer located at the door of the facility. All Staff members and students will be required to sanitize their hands upon entering and exiting the building and their classroom—a regular routine of handwashing with soap and water throughout our Sprouts day especially after bathroom breaks, recess, before snacks and lunch. Temperature checks may be conducted throughout the day as deemed necessary.**

## **Employee Illness Exclusion**

**Employees will not be allowed to work if they have any of the following symptoms:**

- **Cough**
- **Shortness of breath or difficulty breathing**
- **Chills**
- **Muscle Pain**
- **Headache**
- **Sore throat**
- **Loss of taste or smell**
- **Diarrhea**
- **Feeling feverish or a measured temperature greater than or equal to 100.0 degrees**



**When employees are ill, they may not return to the facility until they are symptom-free without medication for 24 hours. (exclusion with a COVID positive test see COVID 19 Guidelines above.)**

### **Disclosure Statement for Employees**

**I understand that outside of the center, to control my exposure in the community, I will comply with all state, county, or local stay-at-home orders.**

**If I become aware of any person with whom I have had contact exhibits any of the symptoms listed above, and they have tested positive with COVID-19, I understand that it is my responsibility to stay home from Sprouts for the given incubation period to protect and prevent the spread of the virus.**

### **Cleaning and Disinfecting of Classrooms**

**Teachers and Staff will be responsible for disinfecting all high-frequency touch areas, including but not limited to shared toys/centers throughout the day, and the entire classrooms will be disinfected at the end of the day.**

### **Individual Items**

**All students will be allowed to bring the following personal items daily:**

- **Backpack containing the following items LABELED:**
  - **Lunch Box**
  - **Drink cup**
  - **Full change of clothes (including socks and shoes)**
  - **Lovie(1 small blanket or 1 small animal)**
  - **Class Folder (provided by teachers)**
  - **Diaper/wipes/bottles if applicable**
- **King Size pillowcase to cover our provided Kinder Napmats**

### **Food**

**Each child will continue to bring their lunch. Only finger food please.**

### **Personal Protection Equipment**

**Sprouts Preschool understands that it is not developmentally appropriate for students Kindergarten and under to wear masks while in a classroom setting and recommend the child wearing a face shield if the individual family desires.**



I \_\_\_\_\_, parent of \_\_\_\_\_ have read the above **Post COVID-19 policies and procedures of Sprouts Preschool and fully understand and acknowledge the contents of this document and agree to follow the new guidelines and policies presented by the Sprouts Preschool Director(s).**

***Parent/Guardian Signatures:*** \_\_\_\_\_ ***Date:*** \_\_\_\_\_

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**\*All these policies and procedures are subject to change at any time during the year to adequately protect the Sprouts Program participants\***